

Official Minutes
McKENZIE HISTORIC ZONING COMMISSION
July 12, 2012 MEETING MINUTES
McKenzie City Hall @ 3:30 PM

I. Call to Order/Establishment of a Quorum

Meeting called to order by Chairperson Robb and a quorum was established.

All members of the Historic Zoning Commission were present except Commissioners Ed Dillon and Jessie Townes, Council Liaison..

Members of the Historic Zoning Commission are: Chairperson Dean Robb, Vice-Chairperson Keith Priestley, Secretary Lisa Norris, Commissioners Ed Dillon, Jessie Townes, Ken Mitchum and Mayor Jill Holland.

II. Approval of Agenda

Motion made by Commissioner Priestley, seconded by Commissioner Mitchum to approve the agenda. Motion passed.

III. Reading and Approval of the Minutes

Motion made by Commissioner Mitchum, seconded by Commissioner Priestley to approve the minutes of the June 28th, 2012 meeting. Motion passed.

IV. Old Business

A. Review of Computer Mechanix sign approval

Discussion:

Computer Mechanix sign was approved by the MMRPC at their June 28, 2012 meeting but was not reviewed by the MHZC due to an oversight by Chairperson Robb.

Action Taken:

Motion made by Commissioner Priestley, seconded by Commissioner Norris to approve the sign. Motion passed.

B. Review of City of McKenzie new website status.

Discussion:

August 1st, 2012 is the scheduled date for the transition to the new City of McKenzie website.

Action Taken:

None

C. Review of City of McKenzie Certified Local Government (CLG) Program Application

Discussion:

Commissioners Norris and Priestley reported on the meeting with Dan Brown last month in regard to the impact of the CLG certification on grant eligibility as well as Commissioner Norris report on the TN State Historic Preservation Conference attended in Nashville.

Action Taken:

None

D. Any other properly presented old business

None

V. New Business

A. Review of Commissioner Dillon's Resignation

Discussion:

Mayor Holland noted that Commissioner Dillon's letter of resignation had been received and that a new commissioner appointment would be made.

Action Taken:

None

B. Any other properly presented new business

None

VI.. Other Business

A. Any other properly presented other business

None

VII. Reports by Staff, Officers and/or Committees

A. Review of McKenzie Historic Design Guideline (30% Draft)

Staff Preservationist Tavares reported that A2H should have the completed Guidelines by the grant deadline.

B. Review of Historic Inventory Progress

Cassie Bennett stated survey work completed and now being entered in the database and project should be completed by August 15th.

C. Review of Historic Grant for Park Theater revitalization

As previously reported the grant will be submitted by Parks Dept. and was due 7/3/2012. Diagram in the McKenzie Banner. It is a vital part of downtown.

D. Historic Events schedule/reports

Civil War Reenactment is scheduled for September 28th, 29th & 30th.

E. Any other properly presented reports

None

VIII. Adjournment

Motion to adjourn by Commissioner Norris and second by Commissioner Mitchum.
Motion passed.

Monthly meeting is August 9, 2012 at 3:30 P.M.

Time adjourned: 3:55 PM